

Alameda Deanery Grant Request Protocol Spring 2023

Because no grants were approved during the pandemic, the Alameda Deanery had elected to have two grant offerings in 2022. **No grant requests were received in the fall of '22 so that the funds have been rolled over into the spring grant request season. The total available funds for this grant season will be \$10,000.**

Each year the Alameda Deanery distributes grant funds to parishes or nonprofit institutions that supports or is supported by an active ministry of a deanery parish. Ministries may serve the parish (inreach) or people outside the parish (outreach). The deanery funds all accepted and approved requests equally to the extent of the available funds. Funds are limited however, and therefore each ministry is eligible to receive only one grant per calendar year.

In order to be considered, all grant requests **must** meet the following conditions:

- 1) Grant requests must be from a member parish or nonprofit organization located within the Alameda Deanery.
- 2) Grant requests shall include the following information:
 - a) How the grantee will use the funds and the mission outreach being supported,
 - b) The person or entity to whom/which we should make out the check, and
 - c) The address to which we should mail the check.
- 3) Grant requests must be submitted by June 1 for the spring grant season. **No late requests will be considered.** Please submit grant requests to the treasurer of the Deanery by e-mail to greentiem@comcast.net or by U.S. mail to

Lilah Greene
13450 Skyline Blvd.
Oakland, CA 94619

Grant requests will be presented for Deanery approval at the June 8 Convocations. Grantees will receive funds following approval at this meeting.

- 4) All grant recipients must provide a brief report on how the grant funds were used and the outcomes achieved by November 1 of the following year (November 1, 2024). Grantees who do not submit reports will not be considered for future grants. Grantees may submit reports by U.S. mail or e-mail to the treasurer at the addresses given above.

Adopted by Deanery Convocation held September 9, 2022 via Zoom